

**Fast • Friendly • Dependable**  
*Proudly Serving Rochester*

Rev 20 August 2019



"Same-Day Express Delivery – One Envelope to Truckloads!"

Dear Sir or Madam:

Thank you for your interest in Rapid Express. As leaders in the industry, we know you will be very satisfied with the services we can provide for you. We hope to welcome you to our family of customers, and know that our relationship will be mutually beneficial and profitable.

I believe you will find our prices competitive and in keeping with industry trends. I would also like to take this opportunity to briefly set forth our terms and conditions to maintain an open account with our company. Invoices and balance statements are generated every two weeks. Invoices are payable within 30 days of receipt before a 2% (minimum \$1) late fee per month be applied to the total balance due.

As an incentive, we will credit back 2% of the total balance, up to a maximum of \$10, if full payment is received before the next billing is sent out. We also offer a volume discount for up-to-date customers whose balance exceeds \$1000 in service charges within one billing period. Volume discounts are not available to customers with special pricing agreements. As credit manager, I would be happy to discuss any aspect of our credit policy at your convenience.

To open an account, please return by mail or fax the attached Customer Account Application to the address or fax listed above.

We look forward to your prompt response and the opportunity to serve you in the near future.

Yours sincerely,

Rebecca Campbell  
President

Phone: (585) 202-9263  
Rebecca.Campbell@**RapidEx.us**

Address: Rapid Express Transport  
Services LLC  
PO Box 60888  
Rochester, NY 14606

Phone: (585) 546-FAST  
(585) 546-3278

Fax: (585) 340-6954

Internet: [www.RapidEx.us](http://www.RapidEx.us)

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